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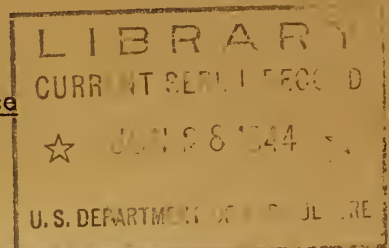
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WAR FOOD ADMINISTRATION
Office of Price
Washington 25, D. C.

March 25, 1944

OFFICE OF PRICE MEMORANDUM NO. 2

Procedure Relating to Office of Price



1. Price Review Committee

- (a) A Price Review Committee is hereby established to assist in the coordination of the activities of the War Food Administration relating to price support programs and the approval of maximum price regulations. The Committee will consist of:

Ashley Sellers, Director of Price, Chairman
N. E. Dodd, Agricultural Adjustment Agency
C. C. Farrington, Commodity Credit Corporation
J. Joe Reed, Office of Production
S. R. Smith, Office of Distribution
R. H. Shields, Solicitor
O. V. Wells, Bureau of Agricultural Economics

- (b) In the event there are conflicting recommendations with respect to any maximum price regulation, price support program, or price stabilization operation, the Director of Price will consult with the Price Review Committee prior to submission of the proposed program or regulation to the Administrator. The Director of Price will also consult with the Price Review Committee from time to time as occasion requires with respect to the need for, or the progress of, particular price support programs and price regulations. The Committee will meet on the call of the Chairman and will perform such functions in addition to those set forth in this memorandum as the Administrator or the Director of Price may specify.

2. Routing of documents

- (a) After clearance with other interested agencies and offices of the War Food Administration, all dockets, press releases, jacketed correspondence, and memoranda to the Administrator relating to maximum price regulations, price support programs, and price stabilization operations will be routed to the Office of Price for concurrence or recommendation and submission to the Administrator.

(b) All dockets and formal correspondence received by the War Food Administration from the Office of Price Administration or the Office of Economic Stabilization will be routed to the Office of Price. The Office of Price will indicate the agency responsible for the preparation of replies and route dockets to interested agencies as hereinafter provided.

(c) All documents routed to the Office of Price and inquiries in connection therewith should be directed to Mrs. Evelyn H. Dixon, Room 226W, extension 3121.

3. Price support program dockets

Dockets relating to price support programs or price stabilization operations for any commodity will be prepared by the agency to which responsibility for carrying out the program has been assigned in Administrator's Memorandum No. 27, Supplement 4, Amendment 2. Each docket will include a memorandum of transmittal and recommendation to the Administrator from the head of the agency initiating the docket, which shall provide for concurring signature or recommendation by the Director of Production, the Director of Distribution, the President, Commodity Credit Corporation, any other interested agency of the Administration, the Director of Finance, the Solicitor, and the Director of Price.

4. Consultations with other agencies

(a) Except as the Administrator or the Director of Price may otherwise specify, all consultations and participation on behalf of the War Food Administration with the Office of Price Administration in the development of any proposed maximum price regulation will be performed by the agency to which responsibility for the commodity covered by the regulation has been assigned by Administrator's Memorandum No. 27, Supplement 4, Amendment 2. The agency will advise the Office of Price of any request by the Office of Price Administration for the initiation of any such work and furnish the Office of Price a written report of the developments of each conference and copies of all informal correspondence between the agency and the Office of Price Administration.

(b) All consultations with the Office of Economic Stabilization will be performed by, or at the direction of, the Administrator or the Director of Price.

5. Approval of maximum price regulations

Copies of proposed maximum price regulations received from the Office of Price Administration will be submitted by the Office

of Price to the Solicitor and each agency having responsibility for programs which would be affected by the regulation. Each such agency will submit to the Office of Price a memorandum of recommendation to the Administrator with respect to the proposed regulation. The Solicitor, after consultation with the Bureau of Agricultural Economics, will include in his recommendation information as to the relation of the proposed maximum prices to statutory requirements.

Ashley Sellers
Director of Price

APPROVED:

Marvin Jones
Administrator

